

FURNITURE CHECK LIST

Company Name: _____

Lease Term: _____ month(s)

User Name: _____

Delivery Date: _____

Living Room

ITEM	QTY	SIZE, COLOR etc.
1P Sofa		
2P Sofa		
3P Sofa		
Coffee Table		
Side Table		
Floor Lamp		
Table Lamp		
Audio Board		
Shelf		
Ceiling Light		
Drape Curtain		
Sheer curtain		
Others		

Dining Room

ITEM	QTY	SIZE, COLOR etc.
Dining Table		
Dining Chair		
Dining Armchair		
Side Board		
Kitchen Stool		
Cupboard		
Ceiling Light		
Drape Curtain		
Sheer Curtain		
Others		

Electrical Appliances

ITEM	QTY	SIZE etc.
Television		
DVD Player		
TV Stand (Audio Board)		
Mini Stereo Component		
Telephone (w/fax)		
Refrigerator		
Washing Machine		
Dryer		
Microwave		
Toaster		
Coffee Maker		
Rice Cooker		
Vacuum Cleaner		
Iron		
Ironing Board		
Air Conditioner		
Electrical Pot		
Others		

Master Bedroom

ITEM	QTY	SIZE, COLOR etc.
Bed		-size bed
Bedding Linens		
Night Table		
Table Lamp		
Chest of Drawers		
Dresser		
Dresser Stool		
Desk		
Desk Chair		
Desk Lamp		
Book Shelf		
Ceiling Light		
Drape Curtain		
Sheer Curtain		
Others		

2nd Bedroom

ITEM	QTY	SIZE, COLOR etc.
Bed		-size bed
Bedding Linens		
Night Table		
Table Lamp		
Chest of Drawers		
Sofa Bed		
Baby Crib		
Ceiling Light		
Desk Set		
Drape Curtain		
Sheer Curtain		
Others		

3rd Bedroom

ITEM	QTY	SIZE, COLOR etc.
Bed		-size bed
Bedding Linens		
Night Table		
Table Lamp		
Chest of Drawers		
Sofa Bed		
Ceiling Light		
Desk Set		
Drape Curtain		
Sheer Curtain		
Others		

Miscellaneous

ITEM	QTY	
China Set		for persons
Glass Set		for persons
Silver Set		for persons
Kitchen Utensils		for persons
Towel Set		for persons